

TOWN OF MILLIS
PROSPECT HILL CEMETERY

Rules and Regulations

1. All unsold plots, including the Veteran's section, are to be sold to residents or former residents of the town of Millis. Unused lots may not be resold to anyone except the town of Millis.
2. Sites shall be set aside for any Veteran without funds.
3. All plots shall be recorded by the Millis Town Clerk and become part of the permanent record of the town.
4. The Board of Select Board or Department of Public Works shall first approve any change in any plot.
5. Gathering flowers; breaking or cutting trees, shrubs, or plants; or defacing or damaging any monument, fence, or other structure is forbidden.
6. Discharging firearms unless it is in connection with a ceremony is prohibited.
7. Trees or shrubs may not be planted by anyone without the approval of the Department of Public Works.
8. Placement of flowers, plants, or adornments are restricted to a space not to exceed twelve (12) inches around the monument or gravestone. Winter covering must be removed from the gravesite by March 1. Any adornment which the Cemetery Committee deems inappropriate or hazardous is prohibited and will be removed.
9. Cement vaults shall be used in all graves for the interment of a casket except in the baby section.

10. Any funeral or burial procession entering the cemetery shall be under the direction of the Department of Public Works.
11. No horse(s) shall be allowed in any part of the cemetery unless they are part of a funeral cortege. Dogs will always be leashed in the cemetery and allowed on the roads only.
12. All noisy and disorderly persons will be removed from the cemetery.
13. The maximum size of stone permitted on one grave plot shall consist of: a base of two feet by one foot (2' x 1') and a stone of one and one-half feet by two feet (1 1/2' x 2'). The maximum size of stone permitted on two grave or more grave plots shall consist of: a base of four feet by one and one-half feet (4' x 1 1/2') and a stone of three feet by three feet (3' x 3').
14. Any funeral director, vault company, monument company, or anyone doing work in the cemetery must give the Department of Public Works adequate notice before entering (forty-eight hours if possible).
15. Residents without funds shall be buried in a plot to be determined by the Department of Public Works.
16. All cemetery charges are to be collected by the Department of Public Works prior to burial.
17. Weekend burials shall be requested no later than 3:00 p.m. on the Thursday before the weekend burial.
18. "Pre-Need" plots will be sold Monday through Friday between the hours of 9:00 a.m. to 2:30 p.m. and shall be paid at the time of selection. No plots will be held or reserved without payment in full.
19. Six cremations are allowed per lot, which measures 3 1/2' x 10', or at the discretion of the Department of Public Works. Cremation vaults are required for each interment.

20. Plot owners and/or funeral directors are responsible for the purchase and placement of concrete vaults. Vault companies are responsible for delivery and installation. Vault company trucks shall be permitted only on roadways within the cemetery.

21. It shall be the responsibility of the funeral director or vault company to provide lowering device and personnel to lower the casket into the vault after the service.

22. Persons in violation of these rules and regulations will be prosecuted.

23. Fee Schedule:

Price Per Lot:	\$700.00
Perpetual Care Fee:	\$100.00
Total:	\$800.00

Standard Fees: (Weekdays until 3:00 PM)

Opening and Interment:	\$400.00
Cremation Opening and Interment:	\$200.00
Infant Interment (Children under two years of age):	No charge
Casket Removal (Performed during normal work hours):	\$1,000.00
Urn Removal (Performed during normal work hours):	\$200.00

Non-Standard Fees:

Weekend/Holiday Opening with Weekday Interment:	\$700.00
Weekend/Holiday Interment with Weekday Opening:	\$700.00
Weekend/Holiday Opening and Interment:	\$1,000.00
Weekend Cremation Interment:	\$350.00
After 3:00 PM Weekdays add per hour:	\$75.00
Over 4 hours on Weekends/Holidays add per hour:	\$90.00
Additional Fee for Openings between December 1st and April 1st:	\$100.00

Foundations Per Square Foot:	\$35.00
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